

**Lyndeborough Budget Committee
Tuesday, December 4, 2012
Citizens' Hall**

MINUTES

Members Present: Kevin Boette, Mike Decubellis, Karen Grybko, Don Guertin, Bruce Houston, Burton Reynolds, Scott Roper, Sandy Schoen, Jeff Shinn

Also Present: Bill Ball, Arnold Byam, Tom Chrisenton, Ginny Chrisenton

Call to Order: Guertin called the meeting to order at 6:35 PM.

Jim Button Resignation: On motion of Roper, seconded by Guertin, the Budget Committee unanimously accepted Jim Button's resignation from the Budget Committee.

Filling of Vacancy: Burton Reynolds and Bill Ball were nominated to replace him. Boette suggested a vote by secret ballot. By a vote of 5-2, with one abstention, the Budget Committee elected Reynolds to replace Button.

Election of Chair and Assistant: Decubellis nominated Guertin as Budget Committee chair in 2012-13. Grybko seconded the nomination. Guertin was elected unanimously. Decubellis nominated Reynolds as Assistant Chair. Shinn seconded the nomination. Reynolds was elected unanimously.

Schedule: The Budget Committee reviewed the budget schedule submitted by the Selectmen's Office and moved the 12/27 meeting to 1/8, and Revenues and Warrants to 1/22.

Heritage Commission: The Heritage Commission budget request (\$1,050) includes money for workshops, an Old House Inventory (which will be published on the web site when it is completed), historic markers (the first one will be erected in 2013 at either the South Lyndeborough common or for the Glass Factory), and supplies.

Historic District Commission: The HDC budget request (\$440) includes money for workshops as required under the terms of Certified Local Government, and money for one public hearing (public notices and certified mail). CLG status is being sought; Roper is waiting for three resumes from HDC members. CLG status will open up additional sources of funding for renovation and study projects, especially related to the Town Hall.

Conservation Commission and Tax Anticipation Notes: The Conservation Commission is requesting no funds this year, and no funds are required for TAN.

Planning Board: The board is requesting \$550 for expenses and \$928 for clerical wages. The Planning Board went from two monthly meetings to one per month, plus an additional three work sessions per year.

Zoning Board of Adjustment: The board is requesting \$145 for clerical wages (10 hours per year at \$14.40) and \$360 for expenses. The ZBA voted to have applicants fund ZBA hearings after 2012; the expenses appear in the budget request, but money is then taken back on the revenues side. The board heard one case in 2012.

Emergency Management: The Emergency Management Center was moved to the fire station. No change is being requested over last year (\$1500). Questions arose regarding the need for a weather station and how extensive that station is supposed to be. The committee will attempt to get an explanation from Rick McQuade next week.

Public Health: No change is being requested in Health Officer Stipend. Expense is reduced from \$100 to \$50. Health Agencies and Hospitals is down about \$200.

Other: The Selectmen's Office will send all changes to budgets by email, and copies will also be available at each Budget Committee meeting.

Adjournment: The meeting adjourned at 7:33 PM.

Respectfully submitted,

Scott Roper